



Savitribai Phule Shikshan Prasarak Mandal's
**LOKNETE GOPINATHJI MUNDE ARTS, COMMERCE & SCIENCE
COLLEGE MANDANGAD, DIST- RATNAGIRI -415203 (M.S.)**

(Affiliated to University of Mumbai) NAAC

Re-Accredited with Grade 'B+' ISO 9001:2015 Certified

DEPARTMENT OF English

ORGANIZES
Guest Lecture

Professional Communication

Skills

Date: 11-12-2018



[Signature]
Vice Principal
Loknete Gopinathji Munde
Arts, Commerce & Science College
Mandangad, Dist. Ratnagiri. 415203



[Signature]
PRINCIPAL
Loknete Gopinathji Munde
Arts, Commerce & Science College
Mandangad, Dist. Ratnagiri - 415203

About the College

Savitribai Phule Shikshan Prasarak Mandal's Loknete Gopinathji Munde Arts, Commerce & Science College Mandangad, Dist- Ratnagiri (Maharashtra) is one of the prime educational institution affiliated to University of Mumbai. The college was established in June 1996 with the primary aim of providing an array of courses for the students of rural set-up of Mandangad Tehsil and its surrounding area. In recent past, several need based courses (U. G. Program) have been introduced to equip students to meet global challenges. The College aims at providing quality education to all. The college has played an important role in the overall development of Mandangad Tehsil since past 25 years.

The college offers B.A., B.Com. and B.Sc., programs at UG level. Several co-curricular and extra-curricular activities (sport, cultural, extension and social outreach activity etc.) organized by the college contribute to the overall personality development of student as valuable human resources.

Distinctive Features of the College:

- Environment Friendly College Campus
- 80% enrolled students belong to Backward Class.
- Ideal infrastructure for Curricular, Co-curricular and Extra-curricular Activities.
- Competitive Exam Guidance Center
- Well equipped Science Laboratories

Following are some of the major achievements of the college:

- NAAC Accreditation with 'B+' Grade with CGPA score of 2.57 (3rd Cycle)
- ISO 9001-2015 Certification by International Accreditation Forum


About Workshop

Preparation increase your chances of landing your desired job. A solid interview can help you stand out from other applicants with similar skills and talents. Preparation and specific skills can help you polish your interview presence, calm the jitters, and demonstrate your ability to form an authentic connection with the interviewer. We'll explore six interview skills to help you clearly articulate your value to the company and get one step closer to your dream job. Loknete Gopinathji Munde Arts, Commerce & Science college, Mandangad organizes a Guest Lecture on **Professional Communication Skills** on 11.12.2018. **Prof Manglesh P. Gore** will be the resource person for it.

Workshop Coordinator


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05-12-2018

Notice

All the students are informed that Department of English organizing a Guest lecture on 11.12.2018 at 12.20pm **Professional Communication Skills** at 12.30pm. Prof. Mangesh P. Gore will be Resource person.

Venue- Room.No. 34

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Report of Workshop of Professional Development Skills

Department of English of Loknete Gopinathji Munde Arts, Commerce & Science College, Mandangad has organized a Guest lecture on **Professional Development Skills**. Prof. Mangesh P. Gore was the resource person for it. In his address he explained soft skills that can help them perform their job well and succeed in their careers. Employers look for these skills while hiring professionals to determine if they can match the company culture and work requirements. If you want to grow as a professional, learning about the various skills required can help you take steps to develop them. He discussed the meaning of professional skills, explore a list of these skills and discover ways of improving them. He added that Professional skills are soft skills that can help professionals become better leaders, solve problems at work, resolve conflicts and enable the team and personal growth. While technical skills help professionals perform their responsibilities and duties, these skills help them build interpersonal relationships, appear confident, adapt to situations and represent their organisation well. Hiring managers look for these skills in candidates as they help professionals work in team settings and help the company grow. The ability to communicate well is one of the most important skills required by professionals across industries. This skill helps them exchange information effectively with their colleagues, juniors, senior management and also their customers. Being able to communicate well can help build strong interpersonal relationships at work and can also help convey messages easily. Along with being able to communicate verbally, non-verbal communication is also equally important for professionals to succeed. This can help them write emails, create reports, make memos and exchange ideas through messages. To improve communication skills, professionals can enrol in a business communication course that teaches verbal and non-verbal communication in the workplace. Also he simplified the role of leadership, teamwork, emotional intelligence, organization, time management in his lecture.


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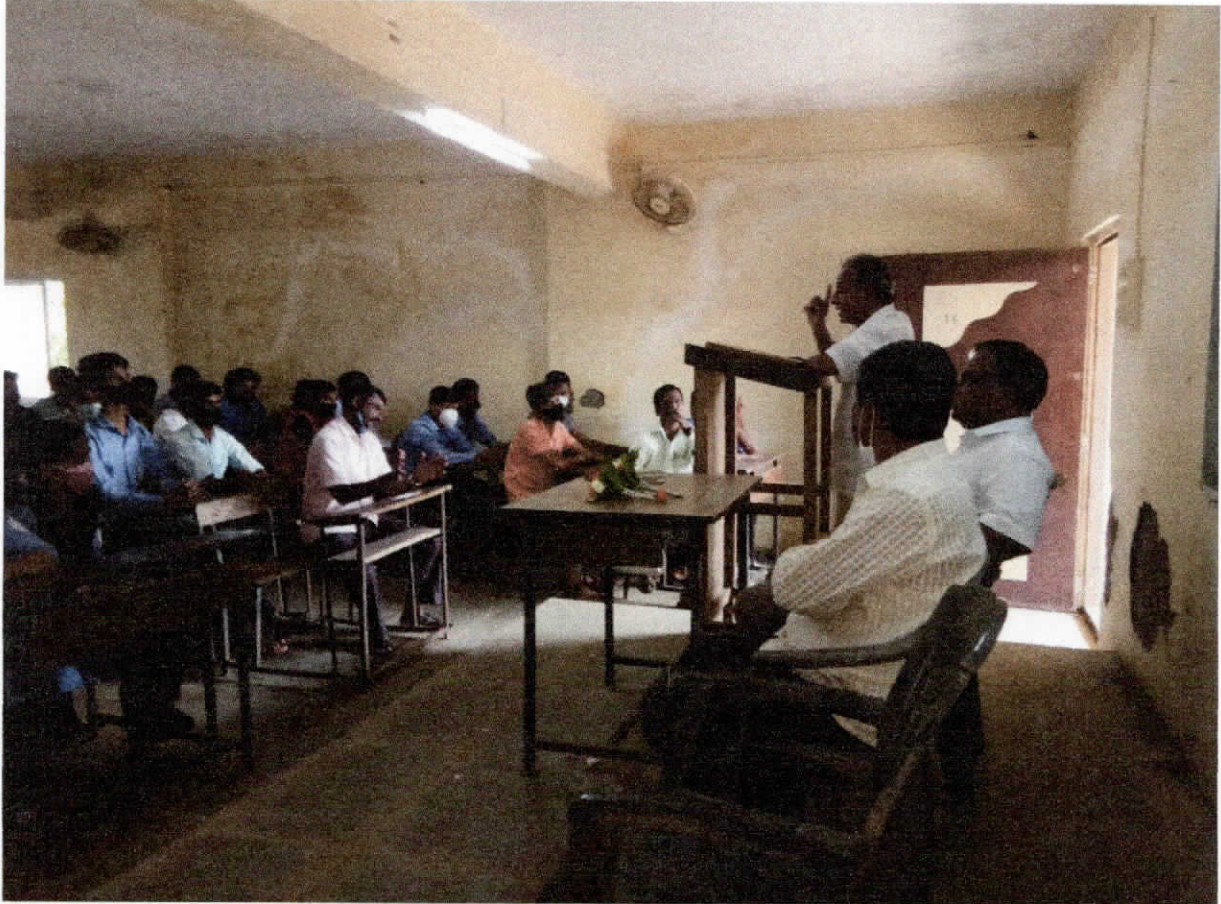



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Professional Development Skills Programme Photo




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Outcome of Activity

Students acknowledged a soft skills that can help them perform their job well and succeed in their careers. Professional skills are soft skills that can help professionals become better leaders, solve problems at work, resolve conflicts and enable the team and personal growth. To improve communication skills, professionals can enrol in a business communication course that teaches verbal and non-verbal communication in the workplace.


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Certificate OF PARTICIPATION

This certificate is awarded SAPATE AMIT DATTA
for his/her active participation in Guest lecture on
Professional Development Skills organized by
Department of English on 11.12.2018.

Coordinator

Principal


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List of Students

Sr. No.	Name of Students	Signature
1	POSHILKAR FIZA A RAZZAQUE BILQUEES	
2	KUDUPKAR AQSA ASHRAF ZEENAT	
3	DABHILKAR AAMIRA BASHIR SAEEDA	
4	SAPATE SAGAR SHARAD SHARMILA	
5	KARAWADE VISHAKHA SANJAY SAMPADA	
6	KALAMKAR APEKSHA ATMARAM AARTI	
7	REVALE SUPRIYA DIPAK DIPALI	
8	MORE PRADNYA SURESH MANISHA	
9	JOGI MARUTI DHONDU JAYASHRI	
10	OVHAL PRATIKSHA PARSHURAM ANJALI	
11	NATE PRATIKSHA YESHAWANT YAWANTI	
12	YADAV MUKESH MAHENDRA SUVARNA	
13	HILAM DEVCHANDRA BALARAM ANITA	
14	SAPATE AMIT DATTA SWATI	
15	DHADSE NITA ADESH ATIKSHA	
16	PAWARA KESHAV VIKARIMA	
17	DHAMANASKAR DIPALI SANDIP SAYALI	
18	PALKAR ASMITA MAHADEV SUVARNA	
19	JADHAV AMAR CHINTAMAN AKSHATA	
20	MarchandeSanketVasantVasanti	

here
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